

MONTHWISE SYLLABUS FOR ACCOUNTANCY - XI

MONTH	CHAPTERS
JUNE 2009	Introduction to Accounting and Explanation of Accounting Terms Meaning and necessities Advantages and Limitations Characteristics Two-fold Effects of Transactions Economic transactions and Non economic Transactions Two-fold Effects of Transactions
JULY 2009	Cash transactions and Credit transactions Examples Types of Accounts Types of Accounts - Personal, Real and Nominal Rules of types of Accounts Examples on types of accounts
AUG. 2009	Journal and journalising Definition Cash Discount and Trade Discount Examples on Journal Entries Subsidiary Books Meaning and Types of subsidiary books Advantages , Examples
SEPT.2009	Cash Book Types of Cash Book Two columner Cash Book Three Columner Cash Book Bank Book Examples
OCT.2009	Ledger Posting Meaning and Examples Trial Balance Meaning and characteristics Examples Accounting from Vouchers Meaning and characteristics Examples
NOV.2009	Bad Debts and Provision for Doubtful Debts Meaning of Bad Debts and Bad debts reserve

	Accounting of Bad Debts and B.D.R. examples Annual Accounts Trading Account Profit and Loss Account Balance Sheet
DEC.2009	Accounting Concepts and Principles Accounting Standards Rectification of Errors Types of Accounting Errors Examples Bank Reconciliation Statement Meaning Reasons for BRS Cash Book and Pass Book Examples Depreciation Accounting Meaning Characteristics Different Methods of Depreciation
JAN.2010	Bills of Exchange and Promissory Notes Meaning Characteristics Bills of Exchange and Promissory Notes Examples Reserves and Provisions Meaning Types of Reserves Single Entry System Meaning Characteristics Limitations Difference between Statement of Affairs and Balance Sheet
FEB.2010	Accounts of Non Trading Concerns Meaning and characteristics Difference between Trading and Non Trading Concerns Income and Expenditure Account Receipt and Payment Account Balance Sheet
MAR.2010	Revision